

Do you consider yourself one of the best? Then you're not what we're looking for.

That is, unless you want to become even better. Because at Gemino we believe in openness – and in collaborators who do not just work on their tasks, but also on themselves.

We also believe in working as a team. And, strange as it might sound, that works best when everyone assumes personal responsibility. Gemino does not just reward its collaborators for their expertise and qualifications, their performance, motivation, collegiality and diligence. We also want to give you something:

our trust.

Gemino GmbH is an independent, owner-managed language service provider with offices in Berlin and Munich. Gemino helps companies from a wide range of fields and industries to make their products and services available in other languages.

To expand our team in our Berlin Mitte office, we are currently looking for a

DTP Specialist

What you will be doing

- Preparation/optimization of files for translation (various file formats and workflows)
- Foreign-language typesetting in translated documents
- Artwork/graphics localization
- Quality/post-layout checks of final documents

Required skills

- Excellent knowledge of Adobe Creative Suite, primarily InDesign and Photoshop/Illustrator
- Good to excellent knowledge of Adobe FrameMaker
- Good to excellent knowledge of MS Office applications
- Ability to adhere to DTP/design guidelines, with a very keen eye for detail
- Ability to effectively manage workloads within agreed timescales and budgets
- Fluent in English or German (spoken and written)
- Knowledge of or interest in other languages is a definite plus

Employment type

- We are flexible and open in this regard – anything can be discussed from part time to full time employment or as freelancer on a per project basis.

Start date

- As soon as possible

— Please send your application including CV, job references and info regarding the earliest possible start date to Christian Schwendy (christian.schwendy@ext.gemino.de)

We're looking forward to your application!

—